

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
001	A clean and attractive borough	CP001 -Continue to enhance the borough through the council's civic pride initiative	Fran Beasley	John Wheatley	CP001.1 To arrange visits to France for any resident Normandy or D-Day veterans wishing to mark the 65th anniversary of D-Day, CP001.2 To arrange a Tea Party for Normandy Veterans , CP001.3 Welcome home parade for Queen's Colour Squadron, CP001.4 Fun Run/Fun Day at Ruislip Lido, in support of Help for Heroes campaign, CP001.5 Signage outside Civic Centre and Library, CP001.6 Continue to identify other opportunities to promote Civic Pride, CP001.07 - LBH Associate Membership of Normandy Veterans' Association (NVA)	06/06/2009 30/06/2009 31/07/2009 30/09/2009 30/09/2009 31/03/2010 11/11/2009	Completed, Completed, Completed, Completed, Completed, On Target, Completed	CP001.01 - Events associated with D-Day completed in Q1, CP001.02 - Tea Party hosted by the Mayor for members of the West Middx branch Normandy Veterans Association in Q1 CP001.03 - Successful Welcome home parade held CP001.04 - Fun Day held 6 Sept, raised over £13,000 for Help for Heroes CP001.05 - New signage has been put up outside the Civic Centre and Uxbridge Library CP001.06 - Opportunities continue to be identified CP001.07 - LBH has been granted Associate Membership of the NVA. Associate Membership to be publicised to other authorities and NVA branches.	On Target
002	A clean and attractive borough	CP002 - Introduce recycling initiatives to help achieve our recycling target of 40% by 2010	Philomena Bach	Colin Russell	CP002.01 - Ongoing improvements to recycling including education, minimisation, new initiatives (e.g. estate based recycling, textiles, bins in parks, distribution of bags via council outlets),. CP002.02 - Reduce amount of household waste generated to minimise effects of landfill tax. NI 191/192/193 compliance. Improved Civic Amenity (CA) sites.				

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
004	A clean and attractive borough	CP004 - Launch a new locality initiative, scheme building upon the success of the street champions and streets ahead schemes.	Philomena Bach	David Frost	CP004.01 - Work with Community Safety in DCEO to ensure that the new Locality Area set up is operating effectively across partners., CP004.02 - Pilot and establish a Junior Street Champions Scheme (JETs)	31/03/2010 31/03/2010	On Target, On Target	CP004.01 - Second "Streets Ahead Week of Action" held in Ruislip end September '09. Further events planned:- Hayes - November '09, Eastcote - January 2010, Uxbridge - March 2010. CP004.02 - Review of the JETs pilots has taken place- focus will be on recycling as well as envirocrime – targeted at those areas of the borough where there are the biggest opportunities to increase recycling rates.	On Target
005	A safe borough	CP005 - Investing in improving street lighting	Philomena Bach	Tim Edwards	CP005.01 - Repairs to streetlights which are our responsibility within turnaround times. CP005.02 - Monitoring and working with Distributed Network Operators (DNO's) to reduce their turnaround times., CP005.03 - Installation of agreed lighting improvement schemes.	31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target	CP005.01 - turnaround times end 8/09 = 1.22 days against 1.24 days in Q1 and 1.35 days last year. CP005.02 - turnaround time end 8/09 = 35.32 days against 38.05 days in Q1 and 45.3 days last year. CP005.03 - works approved for Gating Way scheme and Field End Road, Eastcote - both to be carried out in Q3.	On Target
006	A clean and attractive borough	CP006 - We will invest £1M a year on environmental improvements as part of the Chrysalis Programme, which uses council money for innovative local environmental initiatives suggested by residents	Fran Beasley	Maggie Allen	CP006.1 - Deliver 6 park security improvements. CP006.2 - Oversee 15 parks and open spaces improvement projects across the borough. CP006.3 - To oversee the improvements on 3 buildings in the north and west of the borough. CP006.4 - To oversee the implementation of 3 footpaths in the north and west of the borough,	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target,	Implementing 59 Chrysalis projects across the borough to help make the borough cleaner, greener and safer. To date, 16 projects have been completed including 11 alleygating schemes. CP006.1 - One project has been completed, out of the remaining 5, 2 are currently underway and the rest will be completed in early 2010. CP006.2 - Projects are at various stages but are all on track. CP006.3 - All works in South Ruislip Community Association are now complete. External funding has been successful for Pinner FC/Bessingby Park Changing Rooms and project is on track for completion by March 2010. West Drayton Scouts Hut Improvement is now complete. CP006.4 – Sipson Meadow footpath has been completed. Transport for London (TfL) are carrying out consultation on the same site as Highland Road footpath and currently awaiting results. Work on Colne Valley footpath is progressing following a review of the route of that footpath	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
006	A clean and attractive borough	CP006 - We will invest £1M a year on environmental improvements as part of the Chrysalis Programme, which uses council money for innovative local environmental initiatives suggested by residents	Fran Beasley	Maggie Allen	CP006.5 - To oversee one bowls project at Fasnidge Bowls Club, CP006.6 - To increase and maximise opportunities to promote the Chrysalis programme. To design and print relevant packs, leaflets and plaques. To update the Chrysalis webpage and encourage media publicity as well as to run surgeries in each locality.	31/03/2010 31/03/2010	Completed, On Target	CP006.5 – This project has now been completed. CP006.6 - New Applications packs have been prepared are being piloted and the Chrysalis webpage has been updated. A local Surgery is now held in connection with each Streets Ahead event.	On Target
007	A clean and attractive borough	CP007a - Lead initiatives to tackle climate change, such as waste to energy and alternative forms of power for council building and new developments in the borough such as RAF Uxbridge site	Philomena Bach	Colin Russell	CP007a.01 - Act as pilot national authority working with Ford to trial electric vehicles in the borough, CP007a.02 - Transfer 25,000 tonnes of waste to the Grundon's waste to Energy plant in Colnbrook to reduce waste to landfill.	31/03/2010 31/03/2010	On Target, Some slippage	CP007a.01 - Electric Vehicles - following 2nd meeting a photo shoot arranged for 15/10/09 and survey of recharging points is under way. CP007a.02 - Delivery was delayed by several months due to unforeseen problems at the plant which were beyond our control and led to stoppages and a closure. Delivery recommenced w/c 12/10/09, because of this we are now negotiating a lower target with WestWaste.	Some Slippage
007	A clean and attractive borough	CP007b / GP001 - Lead initiatives to tackle climate change, such as waste to energy and alternative forms of power for council building and new developments in the borough such as RAF Uxbridge site	Jean Palmer	Jales Tippell	CP007b.01 - Contribution to robust plans able to withstand challenge and protect the environment, CP007b.02 - Meet targets in the Local Implementation Plan for 2009. Continue to implement the Air Quality Action Plan, CP007b.03 - Ensure Local Development Framework (LDF) policies and team partnership involvement support cleaner, greener borough including Climate Change Strategy, CP007b.04 - To promote the biodiversity of the borough	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	CP007b.01 - Supplementary planning document for the former National Air Traffic Services site was approved by Cabinet in September 2009. Public Consultation undertaken for designation of conservation areas in Northwood, with Cabinet approval of new designations in October 2009. We are currently reviewing the local list, listing buildings of local interest. The draft list to go to consultation in quarter 3 CP007b.02 - Currently Hillingdon is being promoted as a pilot area to pro-actively monitor air quality targets and exceed the Mayor's CO2 target of a 60% decrease by 2025 CP007b.03 - Revised programme for the LDF has been agreed with partnership inputs for cleaner and greener Policies, with climate change as a common thread in the Core Strategy CP007b.04 - Implementation of Council's Biodiversity Action Plan is to commence by end of fourth quarter.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
008	A clean and attractive borough	CP008 - Ensure Hillingdon is a place where people enjoy living, by balancing the need for jobs, homes and the environment by opposing inappropriate development and strongly influence the developments on our ex-military sites in the borough	Jean Palmer	Jales Tippell	CP008.01 - Applications regarding listed buildings to be negotiated at early stage to avoid need for refusal of planning permission /listed building consent, CP008.02 - Providing excellent services to community and partners; providing clarity for residents and their agents as to what is likely to be acceptable on sites with heritage value; to assist planning colleagues in reaching and defending planning decisions. CP008.03 - Providing justification and guidance for work to buildings and public realm in Conservation Areas, CP008.04 - To improve access in the built environment for all with particular regard for disabled and elderly people, CP008.05 - Ensure there is adequate employment land and premises to meet Hillingdon's needs, CP008.06 - To provide an excellent planning service with regard to trees, the natural environment and landscaping and with regard to the High Hedges legislation, CP008.07 - To prepare new Tree Protection Orders (TPOs) and a comprehensive review of existing TPOs, with the prompt and efficient	31/03/2010 31/03/2010 31/03/2010 31/03/2010 30/09/2009 31/03/2010 31/03/2010	On Target On Target On Target On Target Completed On Target On Target	CP008.01 - Currently applications regarding listed buildings are negotiated at early stage. CP008.02 - Input into all applications for sites and buildings with heritage value provided, including pre application meetings when appropriate. CP008.03 - Preparation of Ruislip Village Conservation Area Appraisal, currently being drafted for completion by end of Quarter 3. Report on proposed designations of new and extended Conservation Areas in Northwood to be reported to October Cabinet. CP008.04 - Revised draft Accessible Hillingdon Supplementary Planning Document (SPD) , went out to public consultation 5th October for six weeks CP008.05 - The Employment Land Study was completed in June. This study assess's the requirement for employment and ensures sufficient land is allocated for employment use. CP008.06 - The collection of information to draft the strategy is on going this includes - strategies from other councils, relevant legislation, guidance from GLA . CP008.07 - 4 new TPOs to be made by the end of the third quarter, and 6 by the end of the fourth quarter	On Target
009	A clean and attractive borough	CP009 - Continue with our programme to designate more areas in the borough as conservation areas	Jean Palmer	Jales Tippell	CP009.01 - Ensuring that buildings in designated areas are given due recognition and some protection from inappropriate development, CP009.02 - Ensure LDF Policy documents provide the means to protect and enhance the heritage and natural environment and that robust national and London Plan Policy is applied	31/10/2010 31/03/2010	On Target, Completed	CP009.01 - Public Consultation undertaken for designation of conservation areas in Northwood, with reporting to Cabinet in third quarter CP009.02 - Revised Local Development Scheme (LDS) agreed with GOL and Cabinet Member. The LSP/LDF working group has been set up and is engaged in preparing the Core Strategy.	On Target
010	A clean and attractive borough	CP010 - Continue to review the borough's buildings of local, historic and architectural interest	Jean Palmer	Jales Tippell	CP010.01 - To prepare an updates Local List following full public consultation for adoption by Cabinet	31/03/2010	On Target	CP010.01 - Revised Local List currently being prepared. Initial consultation with interested parties took place in June. Draft document being reported to Cabinet in November for authorisation to go to Borough wide consultation.	On Target
011	A borough of culture and learning	CP011 - Invest in and develop our cultural facilities to develop learning and culture	Jean Palmer	Alan Dalton	CP011.01 - Establish the West London Story as the main Hillingdon cultural program for 2012	30/09/2009	Completed	CP011.01 - The Arts Service held two days of exhibitions and activities at Manor Farm for the West London Story. These were well attended and a celebration event, attended by the Arts Council was held in the evening. A business plan is currently being drafted up for the artist group.	Completed

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
012	A clean and attractive borough	CP012 - Increase entries to external planning and design awards and to create the Councils own award scheme	Jean Palmer	James Rodger	CP012.01 - Launch a 'Hillingdon Design Award' by Jan 2010	31/01/10	On Target	CP012.01 - Work is ongoing to launch Hillingdon's Design Award. Timetable of actions identified to ensure Launch of Hillingdon's Design Award takes place in Q4. A further 6 schemes have been identified and put forward in Q2 1. Heathrow Airport public realm, including T5 Roundabout 2. Stockley Business Park Phase 3 3. Uxbridge Lido 4. Brunel University 5. The Southlands Art Centre 6. Eastcote House 'Gardens' These schemes have been submitted as part of the Mayor's Great Space initiative The winners will be announced in November 2009.	On Target
013	A safe borough	CP013 - All major developments will meet the Metropolitan Police designing out crime standard to help make areas safer.	Jean Palmer	James Rodger	CP013.01 - Maximise group performance against local PI's, and other standard measurements. CP013.02 - To ensure all Major developments, and Minor and other developments accord with Designing out crime.	31/03/2010 31/03/2010	On Target, On Target	CP013.01/02 - All applications are discussed with the Met Police at the regular Friday morning surgeries. CP013.02 - All Major applications involving building work are conditioned to ensure secure by design standard is achieved.	On Target
014	A safe borough	CP014 - Continue to increase the numbers of local residents who feel secure - improving the safety and well being of older people and vulnerable people and their feeling of security.	Jean Palmer	Ed Shaylor	CP014.01 - Installation of burglar alarms in homes of elderly residents., CP014.02 - Promote doorstep security with elderly residents., CP014.03 - Monitor progress of cases through the Special Domestic Violence Court (SDVC), CP014.04 - Deliver multi-agency domestic violence training events., CP014.05 - Deliver domestic violence advice sessions to mental health patients.	31/03/2010 31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target, On Target	CP014.01 - Number of burglar alarms fitted in Q2 = 221 (Total fitted so far is 392). CP014.02 - Each burglar alarm recipient receives a pack of information advising of ways to improve personal and home safety in addition to general crime prevention advice. Quarterly bulletins with community safety information are produced for Social Care staff. CP014.03 - An officer from the Community Safety Team attends every session of the SDVC and makes reports on cases progressed through this court. Strategic issues are then fed into the SDVC steering group. CP014.04 - A total of 8 multi agency domestic violence training sessions have been delivered over Q1 and Q2 to give officers more information about services available to victims of domestic violence. CP014.05 - A total of 15 domestic violence advice sessions have been delivered in Q1 and Q2 to both male and female mental health patients at Riverside Unit at Hillingdon Hospital.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
015	A borough with improving health, housing and social care	CP015 - Continue to improve arrangements to safeguard vulnerable adults from harm	Jeff Maslen	Brian Doughty	CP015.01 - Ensure effectiveness of safeguarding adults arrangements through improved outcomes - complete a baseline survey of views by March 2010.	31/03/2010	On Target	CP015.01 - Survey of staff awareness is near completion and analysis of the outcome will enable targeted training. An audit of case files will be taking place in October to test compliance with procedure and quality standards. This sampling will also include interviews with service users or their relatives/carers on their experience of the service	On Target
016	A safe borough	CP016 - Fund measures to improve local safety around alleyways, public open spaces and shopping areas	Fran Beasley	Ian Edwards	CP016.1 Implement up to 20 alleygating schemes across the borough	31/03/2010	On Target	CP016.01 - The target of 20 schemes will be exceeded. 9 have already been installed and 18 are being developed for delivery.	On Target
017	A safe borough	CP017 - Continue to deliver our road safety programme and traffic improvement schemes	Philomena Bach	David Knowles	CP017.01 - Implement road safety training programme, CP017.02 - Implement Road Safety Plan and targets., CP017.03 - Provide 10 New pedestrian crossings., CP017.04 - Provide school crossing patrol service.	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	CP017.01 - 35 adults received cycle training, 1530 children received road safety training, 1746 children are members of the Traffic Club. CP017.02 - Q2 - road safety statistics for 2008 (with 2007 figures in brackets) All killed/seriously injured (KSI) = 112 (117, improvement of 3.95%) Children KSI = 9 (13, improvement of 25.49%) We have already achieved the Mayor of London's reduction targets for 2010. CP017.03 - 3 completed to date - Broadmead Rd, Bury St and Pinkwell Lane with 10 others planned. CP017.04 - School crossing service continues to be provided at key sites.	On Target
018	A safe borough	CP018 - Investigate all road safety concerns identified by residents and, where possible, introduce measures to alleviate them	Philomena Bach	David Knowles	CP018.01 - Hold regular meetings with Cabinet Member to agree implementation of suitable schemes identified by residents., CP018.02 - Seek to achieve full allocation of available funds by year end.	31/03/2010 31/03/2010	On Target, On Target	CP018.01 - ongoing weekly meetings with Cabinet Member at which between 8 to 10 schemes are discussed and agreed. CP018.02 - on target	On Target
019	A safe borough	CP019 - Continue to invest extra money to reduce traffic congestion and improve CCTV services in the borough	Philomena Bach	David Knowles	CP019.01 - Implement agreed Traffic Congestion schemes., CP019.02 - Improve CCTV services in the borough.	31/03/2010 31/03/2010	On Target, On Target	CP019.01 - Preparatory works ongoing - working with TfL on a possible major scheme for Hillingdon Circus, if funding is available likely to start in 2010/11. CP019.02 - reformed CCTV Steering Group will meet in November '09 to agree a new CCTV Strategy.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
020	A safe borough	CP020 - Continue to support Police Safer Neighbourhood Teams in each ward and ensure that they get easy access to the council services to help make local areas safer.	Jean Palmer	Ed Shaylor	CP020.01 Enhance the responsiveness of Council departments and services to reduce crime and disorder in all their activities. CP020.02 Lead and contribute to the Safer Hillingdon Partnership (SHP) in line with legislation, statutory instruments and local and national guidance on good practice.	31/03/2010 31/03/2010	On Target, On Target	CP020 .01 - By the end of Q2 116 staff from council and other partners have received Safer and Stronger Communities training on how to identify and report issues to the relevant authority. The Safer Hillingdon Partnership endorsed the alcohol strategy in July 2009 and the Joint Commissioning Board for Substance Misuse has accepted responsibility for implementation. The annual Council and Police Safer Neighbourhood Teams conference took place in October. The Council and Police meet every month to discuss ways of solving community problems. CP020.02 - All SHP Board and Executive meetings in Q2 have been administered. Initial work to carry out the Crime and Disorder Reduction Partnership (CDRP) self-assessment is underway.	On Target
021	A safe borough	CP021 - Work closely with our partners, including Registered Social Landlords and other landlords to tackle anti-social behaviour	Jean Palmer	Ed Shaylor	CP021.01 - 70% of Early Intervention Panel (EIP) Referrals do not receive an Anti-Social Behaviour Order (ASBO) in 12 months after their referral, CP021.02 - Ensure 100% of EIP Referrals receive a service user survey questionnaire. End Qtr 2- 50% CP021.03 - Ensure 100% of EIP Referrals receive a service user survey questionnaire. End Qtr 4 - 100% CP021.04 - Deliver 4 reports to the Youth Offending Board	31/03/2010 30/09/2009 31/03/2010 31/03/2010	On Target, Completed, On Target, On Target	CP021.01 - End of Q2 (cumulative) 85% of EIP referrals did not go on to receive an ASBO in the 12mths after their initial referral. CP021.02 - End of Q2, 100% of EIP service users understood why their child was referred to EIP. CP021.03 - End of Q2, 100% of service users have received a survey questionnaire CP021.04 -The multi agency Youth Crime Prevention group continues to meet to manage and co-ordinate projects to reduce youth crime. Projects include increasing information to young people about personal safety and educating young people about the law regarding carrying and using knives. Quarterly reports to Youth Offending Board.	On Target
022	A safe borough	CP022 - Continue to implement safer routes to school as part of the School Travel Plan programme and develop further initiatives such as the Walking Bus and school cycle routes	Jean Palmer	Jales Tippell	CP022.01 - Engage regularly with stakeholders, e.g.. TfL and subsidiaries such as Dial-a-Ride, Computer Cab and local bus companies, CP022.02 - Implement programmes and schemes included within the Local Implementation Plan (LIP), CP022.03 - Ensure Local Development Framework (LDF) policies and proposals do not	31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target	CP022.01 - Mobility Forum held in first and second quarter. Public Transport Liaison Group Meeting is due to be held in the third quarter.. CP022.02 - All 68 schemes included in the Local Implementation Programme (LIP) are on-track to be delivered by end of financial year. CP022.03 - A new Transport Strategy is being drafted to underpin the LDF Core Strategy and address Mayor's Transport Strategy.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Target
023	A safe borough	CP023 - Continue to install burglar alarms in the homes of our older residents, helping them to feel safe. (CP014)	Jean Palmer	Ed Shaylor	CP023.1 - Install 73 burglar alarms in homes of elderly residents by end of Qtr 1 CP023.2 - Install 166 alarms by end of Qtr 2 CP023.3 - Install 259 alarms by end of Qtr 3 CP023.4 - Have 350 burglar alarms installed by Qtr 4	30/06/2009 30/09/2009 31/12/2009 31/03/2010	Completed Completed On Target On Target	CP023.01 - 73 burglar alarms installed by end of June. CP023.02 - Q2 installed 221 alarms - target for Q2 exceeded. Age Concern have now employed an additional handyperson team to increase installation rate. The original target of 500 alarms (350 in year) are on track to be installed by 31 March 2010 as from the start of the project a total of 392 alarms have been fitted (294 in year). It is predicted that all 1000 alarms will be fitted by June 2010. CP023.03 / 04 - Information report provided explaining that Age Concern have now employed an additional handyperson team to increase installation rate.	On Target
024	A borough of culture and learning	CP024 - We will continue to refurbish the borough's libraries	Jean Palmer	Alan Dalton	CP024.01 - Refurbish Oaklands Gate Library (Northwood) Close library end of July completion September 2009 CP024.02 - Refurbish Kingshill Library (Charville). Close library end of July completion October 2009 CP024.03 - Refurbish Ickenham Library. Close library August, completion November 2009 CP024.04 - Refurbish Yiewsley Library. Close library September, completion November 2009	31/03/2010 31/10/2009 30/11/2009 30/11/2009	Completed, On Target, On Target, On Target	CP024.01 - Oaklands Gate Library (now re-named Northwood) library reopened on September 22nd. Formal relaunch planned for October 22nd. CP024.02 Kingshill Library (now re-named Charville) on-track to meet target of completion by October and is due to open 12th November. CP024.03 Plans in place on-track to meet target of completion by November, CP024.04 Plans in place on-track to meet target of completion by November	On Target
025	A borough of culture and learning	CP025 - Continue to develop and improve education in our schools and raise exam results	Chris Spencer	Mike Merva	CP025.01 - Ensure effective support is given to all Hillingdon schools to raise attainment in line with expectation, CP025.02 - To monitor, support and challenge all schools to ensure that all improve according to level of need and potential, CP025.03 - Monitor attainment of pupil with Free School Meals (FSMs) and their peers via the termly annual school review CP025.04 - Ensure headteachers and school data managers are fully aware of any issues and action them appropriate CP025.05 - Continue to fully implement successful LA intervention and support strategies to raise attainment for all pupils	31/03/2010 31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target On Target On Target	CP025.01 - KS4 GCSE results improved significantly in 2009 - 4th year in a row - improved more than double the national average; No secondary schools in adverse OfSTED categories; CP025.02 - Improved tracking systems have helped raise attainment, especially in secondary schools in 2009; Remains a School Improvement Service (SIS) priority across the Local Authority (LA). CP025.03 - .05 - School Improvement Partners (SIP) fully briefed in the need to monitor a range of groups of young people; New Ofsted framework will monitor attainment of groups as well as individuals, with training for both schools and SIPs planned to address this. Pupils on FSMs a high priority in SIP monitoring - needs greater attention as a result of 2009 results	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
026	A borough of culture and learning	CP026 - Continue to extend our blue plaque scheme and maintain our local heritage.	Jean Palmer	Alan Dalton	CP026.01 - Plaque for Sir Bernard Miles to be unveiled at 38 New Road by end of October., CP026.02 - To identify other famous people and events associated with locations within the borough and erect plaques as appropriate.	30/09/2009 31/03/2010	Completed, On Target	CP026.01 - On the 19th of September the Blue Plaque for Sir Bernard Miles was unveiled at New Road Uxbridge, The reception was held at Red Lion Hotel. His Son and Daughter attended the event with their families. CP026.02 - We are currently researching a further seven possible candidates for the Blue Plaque scheme.	On Target
027	A borough of culture and learning	CP027 - Extend opportunities for older people to participate in leisure, recreation and cultural activities	Jean Palmer	Sue Drummond	CP027.01 - Extend opportunities for older people to participate in leisure, recreation and cultural activities, CP027.02 - Provide free swimming for older residents	31/03/2010 31/03/2010	On Target, On Target	CP027.01 - 50+ brochure for sport and leisure activities available across the borough for older people now published and available to download from the Council website. Assist age concern on appointment of an active ageing co-ordinator, due to be appointed by the end of Quarter 3 CP027.02 - Free swimming for older residence is now in place, and additional courses for lessons provided to meet demand.	On Target
028	A borough of culture and learning	CP028 - Increase the range of vocational courses at GCSE and post 16.	Chris Spencer	Alison Moore	CP028.01 - To continue to implement the 14-19 strategy with particular focus to Staying on and Transfer of funding from Learning Skills Council (LSC), CP028.02 - Full implementation of CHOICE to provide greater learner demand, CP028.03 - All three 14-19 collaboratives fully operational by Sept 09 , CP028.04 - Development of apprenticeships and KS4 programmes to provide an effective alternative provision.	31/03/2010 31/03/2010 31/03/2010 31/03/2009	On Target, Completed, On Target, On Target	CP028.01 - Charters being developed in respect of 'Raising Participation Age by 2013 & 2015'. Transition plans being developed by officers and LSC for transfer of responsibilities by April 2010. CP028.02 - CHOICE website active and Hillingdon's contribution will be ongoing. CP028.03 - Collaborative a Manager (temporary basis) to commence the work of curriculum sharing with collaborative Sept 2009 CP028.04 - Development ongoing with apprenticeships and other programmes. KS4 engagement programme now has 140 students	On Target
029	A borough of culture and learning	CP029 - Work to extend community based sports development programmes offering new activities and opportunities to residents	Jean Palmer	Sue Drummond	CP029.01 - Deliver the 'Back to Sport' campaign aimed at encouraging targeted groups to re-engage with sporting activities., CP029.02 - Ensure that the Sport & Leisure service contributes to the streets Ahead programme of events throughout the year., CP029.03 - Deliver community based sport and physical activity projects for people with special needs to improve knowledge and range of activities for residents to maintain healthy, active lifestyles., CP029.04 - Deliver a range of projects and initiatives aimed at increasing participation in sport and physical activity by children and young people,	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, Completed, Completed	CP029.01 - Venues being identified to deliver activity as part of the programme CP029.02 - Ruislip area streetsahead activities in place. CP029.03 - Disability Sports Club now in place at Queensmead Sports Centre CP29.04 - Holiday activity programme completed. London Youth Games 2009 event completed, Hillingdon finished 7th, an improvement of 9 places on 2008	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
030	A borough of culture and learning	CP030 - Increase take up and satisfaction of customers in Library services	Jean Palmer	Alan Dalton	CP030.01 - Developing libraries as focal points of the community. Supporting community safety and improved health., CP030.02 - Work with the Arts team to deliver a literature programme and to promote libraries as venues for arts activities and performance.	31/03/2010 31/03/2010	On Target, On Target	CP030.01 - Launch of Positive Thinking classes at Yeading, Knit and Knatter sessions at Yeading. High profile events at Ruislip Manor, Oak Farm and Manor Farm tied into local festivals. CP030.02 WWII events took place across the borough. The World War II Remembered event, at Uxbridge on September 25th attracted 80 people. The event focused on the 70th anniversary of the beginning of the war and included a commemoration of the war by the Uxbridge Play Reading group in words and music	On Target
031	A borough of culture and learning	CP031- Deliver outstanding skills and personal learning opportunities for Hillingdon's community	Jean Palmer	Alan Dalton	CP031.01 - Develop contacts with Hillingdon schools to promote library services, improved literacy and the enjoyment of literature., CP031.02 - Work with the Arts team to deliver a literature programme and to promote libraries as venues for arts activities and performance., CP031.03 - Develop resources collections promoting learning, training and employment opportunities for Hillingdon Residents. Work with Adult Education to promote Skills for Life resources in library spaces., CP031.04 - Continue arts development programs across the Borough , CP031.05 - Continue Launchpad programme for young people, CP031.06 - To embrace the 'valuing people' agenda and work collaboratively with social services to provide high quality relevant Adults with Learning Disabilities (ALDD) provision, enabling all learners to develop their full potential. CP031.07 - To widen the range of opportunities available to learners through the effective partnerships the service forms, when appropriate, ensuring high quality integrated advice and guidance.	31/03/2010 31/03/2010 31/03/2010 31/03/2010 31/10/2009 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target, Completed, On Target, On Target	CP031.01 - Summer Reading Challenge delivered and programme of summer events took place across all 17 of the Borough's libraries. Collection of children's books in Braille introduced at Uxbridge library. CP031.02 WWII events take place across the borough. See CP030.02 for more details CP031.03 Health and Literacy classes and ESOL (English for Speakers of Other Languages) classes launched in partnership with Adult Education. CP031.04 - The Arts Service have been successful in achieving £28K worth of Arts Council funding to deliver a music training programme across the Borough for young people. The Reveal exhibition proved to be extremely successful and was well attended. The Education and Enrichment programme has been set out for the first academic year CP31.06/07 New ALDD programmes running with learners engaged. Partnerships further developed with Healthy Hillingdon , connecting communities, economic regeneration, Uxbridge College, Bucks New University to extend learning opportunities for residents	On Target
032	A borough of culture and learning	CP032 - Enable our communities to engage with the arts through the provision of a comprehensive programme of events and services	Jean Palmer	Alan Dalton	CP032.01 - Promote the programmes effectively, CP032.02 - Set out program of special events for the year	31/03/2010 31/03/2010	On Target, On Target	CP032.01 -The marketing and the word of mouth of successful event managing has proved to work effectively as we are attracting a greater number of audiences as compared to last year. CP032.02 - We have successfully programmed and delivered Hayes Carnival Medfest and Bigfest.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
033	A borough of culture and learning	CP033 - Develop a four year Sports & Cultural programme that will enable Hillingdon to engage residents with the opportunities offered by London 2012	Jean Palmer	Sue Drummond	CP033.01 - As part of the programme leading up to the London Olympics, maximise the opportunity for legacy building, public participation and engagement in sport., CP033.02 - Seek to engage and secure National Olympic Team(s) to make use of facilities in Hillingdon as part of pre-Olympic training camp. Work in partnership with Brunel and other local agencies to enhance and maximise the Hillingdon offer to National Olympic Committees.	31/03/2010 31/03/2010	On Target, On Target	CP033.01 - Activities in Hillingdon promoted as part of the 2012 Open weekend. Sports activities included in the Hayes Carnival for the first time. Charity Fun run completed at Ruislip Lido with 450 competitors. First round of grants to clubs and individuals for 2009/10 confirmed CP033.02 - Joint work with Brunel continuing in order to identify and secure Olympic Athletes to use Hillingdon facilities in advance of the London 2012 Games.	On Target
034	A borough of culture and learning	CP034 - Complete work on the new Hillingdon Sport & Leisure Complex and Botwell Green Leisure Centre and Library in Hayes	Jean Palmer	Sue Drummond	CP034.01 - Completion of new Botwell Green Leisure Centre, CP034.02 - Completion Hillingdon Sport & Leisure Centre	30/01/2010 31/12/2009	On Target, On Target	CP034.01 - Construction of the building works are scheduled to be completed by the end of December 2009 following which a 2 month commissioning period will commence. CP034.02 -Construction of the building is on schedule to be completed by end of December with opening of the facility taking place in Feb 2010.	On Target
035	A borough of culture and learning	CP035 - Actively seek to engage with a national team to use new facilities at Hillingdon Sport and Leisure Complex for the 2012 Olympic Games	Jean Palmer	Sue Drummond	CP035.01 - Seek to engage and secure National Olympic Team(s) to make use of facilities in Hillingdon as part of pre-Olympic training camp. Work in partnership with Brunel and other local agencies to enhance and maximise the Hillingdon offer to National Olympic Committees.	31/03/2010	On Target	CP035.01 - Joint work with Brunel continuing in order to identify and secure Olympic Athletes to use Hillingdon facilities in advance of the London 2012 Games.	On Target
036	A borough of culture and learning	CP036 - Develop a new specialist gymnastics facility at Botwell Green Leisure Centre with a full programme of recreational pre-school gymnastics through to school and club level performance	Jean Palmer	Sue Drummond	CP036.01 - Initial launch and opening of the new facility, CP036.02 - Layout of new gymnastics centre agreed, CP036.03 - Initial activity programme for the opening of the centre agreed with resident club and management contractor.	31/03/2010 30/09/2009 31/12/2009	On Target, Completed On Target	CP036.01 - Development of the Gymnastic centre underway as part of the Botwell Development CP036.02 - Programme development for the new facility to be discussed with the resident club and newly appointed management partner (GLL) during Quarter 3.. CP036.03 - Meetings with Key groups and operator on-going. Initial programme to be confirmed in quarter three.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
037	A borough of culture and learning	CP037 - Launch new programmes for sport & leisure activities at the two new leisure centres and Hillingdon Sport & Leisure Centre and Botwell Green Leisure Centre	Jean Palmer	Sue Drummond	CP037.01 - Liaise with Fusion to organise the opening of the new Hillingdon Sport and Leisure Complex CP037.02 - Work with appointed leisure management contractor on the opening of the new facilities at Botwell Green Leisure Centre, CP037.03 - Maintain a register of local clubs and associations interested in using the new facilities at Botwell Green Leisure Centre and Hillingdon Sports and Leisure Complex. CP037.04 - In conjunction with the appointed operators, develop and publicise the initial programme of activities following the opening of the new leisure centres. Work with local clubs, associations and other agencies in developing the programme.	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	CP037.01 - Programming of facility underway, Recruitment fayres planned in November CP037.02 - The Leisure Management Partner, Greenwich Leisure Limited (GLL), appointed to manage new Botwell Green Leisure Centre. During Quarter 3 and 4, plan the launch and develop the programme with the Leisure Management Partner. CP037.03 - Database of all requests for use of new facilities now developed. Meetings with Key groups and operator on-going. Initial programme to be confirmed in quarter three. CP037.04 - Continued development being undertaken on programming in preparation for opening in 2010	On Target
038	A borough of culture and learning	CP038 - Work through the arts to create lively public spaces that enhance the environment and help to develop a sense of well-being	Jean Palmer	Alan Dalton	CP038.01 - Develop a plan for improving fixed site facilities	31/03/2010	On Target	CP038.01 - Friends of Ickenham Hall has been established as a trust. The stage at Winston Churchill Hall has been repaired and quotes have been received for the heating at the Great Barn and are currently being processed.	On Target
039	A borough of culture and learning	CP039 - Use the arts to raise the confidence of the older and more vulnerable and to engage young people in positive activity	Jean Palmer	Alan Dalton	CP039 - Incorporate engagement of young people in Hillingdon.	31/03/2010	On Target	CP039.01 - Worked in conjunction with Youth Services and Positive Activities for Young People (PAYP) youth group to incorporate engagement of young people in Hillingdon Arts Music Project (AMP). Established a series of activities including monthly tea dances and coffee mornings at Manor Farm for older people.	On Target
040	A borough where children and young people are healthy, safe and supported	CP040 - We will progress the delivery of three new youth centres / Develop 3 new youth centres	Chris Spencer	Tom Murphy	CP040.01 - Progress youth centre in Northwood CP040.02 - Progress youth centre in South Ruislip CP040.03 - Progress youth centre in Charville	31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target	CP040.01 - Northwood: work has commenced on site. On track to be completed within timescale. CP040.02 - South Ruislip: Revised timescale for South Ruislip approved with design and planning work now being progressed to revised timeline. CP040.03 - Charville. Good progress continues to be made. On track to be completed within timescale.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
041	A borough where children and young people are healthy, safe and supported	CP041 - Protect children and young people from crime and accidents / Ensure C&YP are safe from harm and protect those known to be at risk of abuse	Chris Spencer	Paul Hewitt	CP041.01 - Ensure that all London child protection procedures are accessible and are being used by all practitioners in each of the partner agencies, CP041.02 - The Trust to co-operate with the Local Safeguarding Children's Board (LSCB) and its sub-groups on preventing accidents and road traffic accidents by supplying data and raising awareness via the partner agencies, CP041.03 - The Trust to co-operate with the LSCB and its sub-group on bullying by supplying data and raising awareness via the partner agencies, CP041.04 - The Trust will support the LCSB HR sub-group in the implementation of the vetting and barring scheme across partner agencies via the Trusts workforce reform group, CP041.05 - Implementation of the Baby P action plan as agreed by the LSCB CP041.06. Implement Integrated Children Services (ICS) through Protocol System, CP041.07. Implement the recruitment and retention (R&R) policy , CP041.08. Further develop integrated and inter-agency working to ensure the assessments are	31/03/2010 31/03/2010 31/03/2010 31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target, Completed, On Target, Completed	CP041.01 - The DCSF are re-writing National Guidance. The All London Cp procedures will need to be revised to take account of the " New Working Together" once it is published in December 2009. CP041.02 - Child Death Overview Panel (CDOP) continues to monitor road traffick accident. There have been no deaths by Road Traffic Accidents in the last quarter CP041.03 - Awareness about this issue has been raised via new schools page on the LSCB website CP041.04 - The policy was promoted by the keynote speaker at the Annual Conference on the 15th October. FAQ on vetting and barring have been added to the LSCB website in Hillingdon CP041.05 - The LSCB have incorporated action plans on safeguarding from all agencies. The Plan is RAG rated, and presented to each Board meeting, and is now known as the Partnership Improvement Plan CP041.06 - ICS rolled out successful CP041.07 - R&R group for ECS being established. CP041.08 - Common Assessment Framework (CAF) has been updated and relaunched as of Oct 1st.	On Target
042	A borough where children and young people are healthy, safe and supported	CP042 - Improve the educational prospects of looked after children	Chris Spencer	Debbie Haith	CP042.01 - Development of Hillingdon's Virtual School, CP042.02 - Implementation of Personal Education Allowances, CP042.03 - Profiling individual support needs through the Personal Education Plan	31/03/2010 31/03/2010 31/03/2010	On Target, Completed, On Target	CP042.01 - Virtual School staff review completed with new roles identified. Key staff officers now in place with use of existing staff. CP042.02 - Personal Education allowances implemented and administered by the virtual school. CP042.03 - Completed training to social workers in Children in Care (CIC) 1&2 on new PAN London Personal Educational Plan. Asylum/Schools/Foster Carers/Independent Reviewing Officers (IROs) and other relevant professional to be trained throughout 2009/10	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
043	A borough where children and young people are healthy, safe and supported	CP043 - Improve the services on offer to young people in our libraries, arts and culture and sports facilities	Jean Palmer	Alan Dalton	CP043.01 - Deliver a programme of cultural and promotional events, co-ordinated across the group and appealing to all ages and backgrounds., CP043.02 - Use library promotions and activities to raise awareness of sport and health.	31/03/2010 31/03/2010	On Target, On Target	CP043.01 - A borough wide programme of events celebrating Hillingdon History Month commences on October 1st. Events deliberating National Poetry Day planned for October 8th. Eid celebrations at Yeading attract over 300 visitors in September CP43.02 Health and Literacy classes and ESOL (English for Speakers of Other Languages) classes launched in partnership with Adult Education. Library service will be liaising with Sport s and Leisure to ensure optimum pre-publicity for the launch of the new sports facilities in the new year.	On Target
044	A borough where children and young people are healthy, safe and supported	CP044 - Strengthen the links between the School Travel Plan programme and students in Years 7-13, with health promotion initiatives in our leisure centres as part of the national change for life campaign	Jean Palmer	Jales Tippell	CP044.01 - Ensure Local Implementation Plan (LIP) and transport policies include provision for youth and elderly CP044.02 - To increase the number of schools participating in Walk on Wednesday (WOW) to 55 and promote School Travel Plan (STP) accreditation to all schools in Borough	31/03/2010 31/03/2010	Completed, On Target	CP044.01 - The LIP Bids have been submitted on time and include provision for the youth and elderly. CP044.02 - Number of Schools participating in Walk On Wednesday (WOW) increased to 60 from last year. TfL accreditation being promoted in School Travel Plan (STP) schools.	On Target
045	A borough with improving health, housing and social care	CP045 - Develop extra care housing to help people receive the care and support they need to live independently in the community	Jeff Maslen	Paul Feven	CP045.01 - Conduct feasibility studies on the development of specialist 24 hour extra care provision within existing sheltered housing schemes. CP045.02 - Work with housing associations partners to deliver specialist extra care facilities on new build sites including West Ruislip RAF site	31/10/2009 31/03/2010	Completed, On Target	CP045.01 - Feasibility studies have been completed on two sites. One site has been identified as being suitable for re-development for the provision of extra care housing for 45 homes. Funding has been successfully secured for the scheme from the Homes and Communities Agency. CP045.02 - Paradigm Housing and Cala Homes have signed contracts to deliver 48 extra homes on the RAF West Ruislip site. Completion is expected in Spring 2011.	On Target
046	A borough with improving health, housing and social care	CP046 - Deliver assistive technology services to help people receive the care and support they need to live independently in the community	Jeff Maslen	Brian Doughty	CP046.01 - Draft strategy that includes costed options (including for telehealth) to be developed. CP046.02 - Report to ASCHH SMT with recommendations submitted CP046.03 - Report to Healthy Communities and Older People theme group for sign off.	31/07/2009 31/08/2009 31/01/2010	Completed Completed On Target	CP046.01 - Telecare strategy has been drafted and the key principles agreed by ASCHH SMT. CP046.02 - The strategy discussed at SMT further updates will be provided. CP046.03 - Final version of the telecare strategy is to be presented to the Healthier Communities and Older Peoples Theme Group (HCOP) by the end of January 2010.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
047	A borough where opportunities are open to all	CP047 - Continue the modernisation programme for adults with learning disabilities and mental health needs.	Jeff Maslen	Sharon Townsend	CP047.01 - Agree design proposals for new build supported housing schemes. CP047.02 - Consulting with full range of stakeholders at Charles Curran, Hatton Grove, Merchiston House. CP047.03 - Draft specifications for care and support services.	31/05/2009 30/09/2009 31/03/2010	Some Slippage, Some Slippage On Target	CP047.01 - Two potential sites were identified for re provision. Slippage to programme to accommodate a review to ensure the best use of assets in light of the economic climate. CP047.02 - The consultation with stakeholders at Charles House, Hatton Grove and Merchiston House to be re-scheduled pending confirmation of sites for new build supported housing. CP047.03 - The draft specifications for care specification and support services will be drafted following the completion of assessments and as part of the tendering process for the new sites.	Some Slippage
048	A borough with improving health, housing and social care	CP048 - Developing and improving services to enable adults and older people to remain living in the community	Jeff Maslen	Brian Doughty	CP048.01 - Improve the health and well-being and quality of life for adults with mental health needs - in partnership with a Mental Health Trust provider open a Well-being Centre for adults with mental health needs to improve access to information, advice and support.	31/03/2010	On Target	CP048.01 - The Well Being Centre is due to open in February 2010 and will be located within the Boots pharmacy at the Chimes Shopping Centre Uxbridge. It is a joint venture between Central North West London NHS Foundation Trust and both statutory and non statutory partners will be offering a broad range of services and information including non specific mental advice and a comprehensive programme of activities and interventions that promote mental health and well being. Healthy Hillingdon is supporting partners to identify outcomes for their services that will impact on the well being of the people who access the centre.	On Target
049	A borough where opportunities are open to all	CP049 - Maintain and develop support to carers to help people receive the care and support they need to live independently in the community	Jeff Maslen	Brian Doughty	CP049.01 - Carer information days to be held at GP surgeries so that by year end there are 50 new carers on the GP Carers' register; CP049.02 - Carer awareness event to be held at Hillingdon Hospital that involves at least 100 carers and staff; CP049.03 - At least 10 carers should be involved in the process of developing information about carers and safeguarding; CP049.04 - Canvas the views of 100 carers about the accessibility of information provided for carers by LBH and the PCT. 80% of those canvassed to find information relevant and easy to read	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	CP049.01 - On track to hold carers information days at GP surgeries - Carer information events to be held at Harefield Health Centre (15th October 2009) and Cedarbrook Health Centre (6th Nov 2009). CP049.02 - On track to hold a carer awareness event at Hillingdon Hospital which will involve at least 100 carers and staff. CP049.03 - There were 2 workshops for carers in Sept (10th & 24th) on SDS. One was held at the Civic Centre and another at Christchurch in Uxbridge. These were attended by 38 carers in total. CP049.04 - 4 carers leaflets have been produced and have been distributed in October to Hillingdon Carers. Two leaflets have been developed in conjunction with Adult Social Care and two with Primary Care Trust. Results and views of carers will	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
050	A borough where opportunities are open to all	CP050 - Improving and promoting the health and well being of adults and older people - Mental health element of healthy walks developed focusing on engaging socially isolated older people	Jeff Maslen	Brian Doughty	CP050.01 - Quarterly promotion of walks in libraries (including walk and talk sessions run with 2 local libraries), CP050.02 - 2 walks promotion sessions with mental health services	31/03/2010 31/12/2009	On Target, On Target	CP050.01 - There are regular promotions of healthy walks at all libraries. 7 walks have taken place from Uxbridge Library. Walks from Harlington Library planned and walks from Manor Farm library as part of Streets Ahead. CP050.02 - Promotion of mental health integrated with all walks. Feedback from participants confirms the value walks have for physical and mental health.	On Target
051	A borough with improving health, housing and social care	CP051 - Continue to improve arrangements to safeguard vulnerable adults from harm	Jeff Maslen	Brian Doughty	CP051.01 - Ensure effectiveness of safeguarding adults arrangements through improved outcomes - complete a baseline survey of views by March 2010.	31/03/2010	On Target	CP051.01 - Survey of staff awareness is near completion and analysis of the outcome will enable targeted training. An audit of case files will be taking place in October to test compliance with procedure and quality standards. This sampling will also include interviews with service users or their relatives/carers on their experience of the service	On Target
052	A borough with improving health, housing and social care	CP052 - Continue to support first time buyers through our first time buyers deposit scheme for borough residents.	Jeff Maslen	Neil Stubbings	CP052.01 - First time buyers deposit scheme - 30 individuals or couples are helped to buy their own property.	31/03/2010	On Target	CP052.01 - At the end of September 2009, 39 First Time Buyers have been assisted by the Council to purchase a property on the open market. The scheme has been an overwhelming success and we now have enough purchasers to meet our target. Additional monies are being sought to assist another 6 First Time Buyer's.	On Target
053	A borough with improving health, housing and social care	CP053 - Reduce the number of people in temporary accommodation by 50% by Dec 2010 (NI 156)	Jeff Maslen	Neil Stubbings	CP053.01 - Deliver the quarterly targets for national indicator 156. quarter 1 target = 1150 households in temporary accommodation., CP053.02 - quarter 2 target = 1181 households in temporary accommodation, CP053.03 -quarter 3 target = 1173 households in temporary accommodation, CP053.04. quarter 4 target = 1164 households in temporary accommodation	30/06/2009 30/09/2009 31/12/2009 31/03/2010	Completed, Completed, On Target, On Target	CP053.01 - Target achieved for quarter 1 - At the end of quarter 1 2009/10, 1150 households were living in temporary accommodation - a reduction of 24 during the first quarter CP053.02 - At the end of quarter 2 2009/10, 1152 (low is good) households were living in temporary accommodation - a reduction of 24 during the first quarter (from 1176 households in temporary accommodation at the end of March 2009). CP053.03 / 04 - Officers are monitoring the potential impact of the 'credit crunch' on homelessness activity and the financial impact of changes to the Housing Benefit regime for Private Sector Leased properties.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Target
054	A borough with improving health, housing and social care	CP054 - Increase the number of new houses provided by the council	Jeff Maslen	Neil Stubbings	CP054.01 - Secure planning permission for those sites where we are seeking Challenge Funding from the Homes and Communities Agency to build new homes as part of the pipeline sites initiative., CP054.02 - Bid for Challenge Funding from the Homes and Communities Agency for new homes under the pipeline initiative scheme., CP054.03 - Achieve a 'start on site' position with at least 100 new homes under the pipeline housing initiative.	31/03/2010, 31/12/2009, 31/03/2010	On Target, On Target, On Target	CP054.01 - We have obtained planning permission on 11 of the 16 sites with the rest to follow shortly. We have successfully obtained funding from the Homes Community Agency for the Housing Revenue Account pipeline program. CP054.02 - Officers are currently working on the second round of bidding which is due to be submitted in October 2009. CP054.03 - On track to start on site as part of the pipeline housing initiative in March 2010.	On Target
055	Achieving value for money	CP055 - Maintain an excellent housing / council tax benefit service and housing service, demonstrating value for money and increase benefit take up and improve the speed and accuracy of benefit applications	Jeff Maslen	April Southern	CP055.01 - Achieve a target in 2009/10 of an average of 24 changes per 1000 caseload per week (NI180 Annual number of changes per 1000 caseload) Q1 target = 22, CP055.02 - Q2 target = 22, CP055.03 - Q3 target = 22, CP055.04 - Q4 target = 22	30/06/2009 30/09/2009 31/12/2009 31/03/2010	Completed, Completed, On Target, On Target	CP055.01 - CP055.01 - Target for quarter 1 achieved. CP055.02 - Target for quarter 2 has been achieved. The latest figures available from Department for Work and Pensions shows Hillingdon as achieving 47 changes per 1000 cases as at 27th July. No further data is currently available due to unpublished data from the DWP. Overall on track to achieve the target by March 2010.	On Target
056	A borough with improving health, housing and social care	CP056 - To maximise the choice that customers have over services by delivering transformation in adult social care to give people who use adult social care services more choice and personalisation	Jeff Maslen	Brian Doughty	CP056.01 - Deliver the pilots for personalisation / individualised budgets in adult social care, CP056.02 - Agree a resource allocation system (RAS) for self directed support	31/03/2010 31/03/2010	On Target, On Target	CP056.01 - A Transition Pilot for young adults has been launched. The Transition team have identified up to 10 young adults who are due a review to participate in the pilot between now and the end of December 2009. A further brokerage pilot will soon commence and steps to up-skill the in-house brokerage team are currently being undertaken. CP056.02 - A comprehensive Comparative Budget Exercise is in progress to test and help design the individualised budgets framework.	On Target
057	Strengthening planning and performance	CP057 - To actively involve customers in the planning and delivery of services (IPB Project)	Jeff Maslen	Paul Feven	CP057.01 - A programme of customer engagement actions is in place across ASCH&H	31/03/2010	On Target	CP057.01 - Systems have been put into place to monitor and record evidence of customer engagement in services including evidence of service improvements made as a result of customer feedback. Customer engagement has now been expanded to include Adults (including learning disabilities) and Older People's services. Standard questions for customer satisfaction surveys have been developed. 200 residents have formed our resident group/panel to take part in consultation. Residents have also registered to form a "resident reading panel" to read and comment on our public information prior to publication.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
058	A borough with improving health, housing and social care	CP058 - Continue to implement our Affordable Housing planning guidance for all new residential developments	Jean Palmer	James Rodger	CP058.01 - Ensuring implementation of S106 agreements requiring affordable housing.	31/03/2010	On Target	CP058.01 - Section 106 agreement implemented on all relevant applications to ensure affordable housing scheme target is met.	On Target
059	A borough with improving health, housing and social care	CP059- To increase the provision of affordable homes from 155 units to 199 units a year	Jean Palmer	Jales Tippell	CP059.01 - Finalise relevant housing studies., CP059.02 - Ensure all housing monitoring returns are completed on time: CLG P2 Returns (Communities and Local Government) Quarterly, GLA (Greater London Authority) - Monthly	30/09/2009 31/03/2010	Completed, On Target	CP059.01 - Strategic Housing Land Availability Assessment (SHLAA) completed and housing target confirmed by GLA, estimated 23 completions at the end of Q2. CP059.02 - The draft results of the Housing Market Assessment have been prepared and are being considered, prior to consultation. CLG P2 returns completed and LDD development monitoring submitted monthly.	On Target
060	A borough where opportunities are open to all	CP060 - Increase the number of adults with disabilities accessing education, training, employment and training opportunities. (CP030)	Jean Palmer	Alan Dalton	CP060.1 - Set up WISE Programme (Work in Supported Employment) for ALDD (Adults with Learning Disabilities), CP060.2 - By end of Qtr 4 - achieve 25 learners on WISE programme	30/09/2009 31/03/2010	Completed, On Target	CP060.01 - WISE programme set up for 2009/10 CP060.02 - New Foundation learning tier programmes running , 215 learners currently engaged across 3 pathways catering , business and horticulture.	On Target
061	A prosperous borough	CP061/ GP043 - Our housing policy will help people access affordable housing including key workers and economically active residents, helping to support our local labour force	Jeff Maslen	Neil Stubbings	CP061.01 - Deliver 312 affordable homes by 31 March 2010, working in partnership with Registered Social Landlords.	31/03/2010	On Target	CP061.02 - The Housing Supply Team is working with Planners, Registered Social Landlords and developers to ensure that new homes of all tenures are being built. The position as at the end of September, 85 affordable homes have been delivered since April 2009. Our target to deliver at least 312 affordable homes is under pressure as the recession has hit housing starts. We completed 40 units during this quarter and anticipate Registered Social Landlord's will buy in stock in the last quarter to meet targets.	On Target
062	A prosperous borough	CP062 (PB&CE) Introduce a construction apprentices scheme	Fran Beasley	Helena Webster	CP062.01 - Launch construction apprenticeship scheme	31/03/10	Completed	CP062.01 - Construction apprenticeship scheme in place. Work ongoing to provide apprenticeship opportunities at sites within Hillingdon.	Completed
063	A prosperous borough	CP063 (PB&CE) Support Brunel University in delivering an enterprising attitudes programme	Fran Beasley	Helena Webster	CP063.01 - Set up enterprising attitudes programme in partnership with Brunel University	31/03/10	Completed	CP063.01 - Programme live within agreed timetable.	Completed

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
064	A prosperous borough	CP064 (PB&CE) Engage with business to encourage their support for our outcomes and increase their corporate responsibility	Fran Beasley	Nigel Cramb	CP064.01 Support Hillingdon Business Forum to engage with major employers within Hillingdon. CP064.02 Influence work programme to ensure regular and effective programme of activities which deliver corporate responsibility benefits. CP064.03 Working with the Hillingdon Chamber of Commerce to ensure continued development of partnership activity in local town centres. CP064.04 Support Chief Executive in developing role to encourage Corporate Responsibility amongst major businesses	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, Completed	CP064.1 Work continues to establish meaningful links with business. Relocation of Cannon Europe to the borough is significant achievement. CP064.2 Business Forum manager delivering regular programme of activity to corporate business partners. CP064.3 In Q2 the Council, with assistance of the Hillingdon and Ruislip Manor Chambers of Commerce, have promoted and guided the establishment of a Chamber of Commerce for Northwood Hills. The first meeting of the newly formed Chamber has now been held and membership is growing. CP064.4 Monthly meeting held to review and forward plan Chief Executive's work with major businesses.	On Target
065	A prosperous borough	CP065 (PB&CE) Open up opportunities for local businesses to benefit from the contracts associated with London 2012	Fran Beasley	Ian Edwards	CP065.01 Secure funding to enable training and raise awareness of supply chain opportunities for Heathrow and surrounding areas, CP065.02 Encouraging and supporting businesses to register with the 2012 'compete for' portal to be in a position to bid for London 2012 contracts.	31/03/2010 31/03/2010	On Target, On Target	CP065.1 Significant success in securing LDA funding to deliver expanded Heathrow Meet the Buyer Programme. First Hillingdon event attracted 85 businesses. Ongoing activity to encourage Hillingdon businesses to register on Compete for website. CP065.2 Part of the LDA sponsored programme will focus on working with businesses on a one-to-one basis. This will deliver expertise, confidence and knowledge; resulting in businesses being better equipped to bid and win contracts.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
066	A prosperous borough	CP066 - Prepare a planning document to guide the redevelopment of the RAF Uxbridge site to ensure that it revitalises the local area and provides benefits for people across the borough.	Jean Palmer	Jales Tippell	CP066.01 - All planning applications will be assessed against the council's Unitary Development Plan Saved Policies 2007 and supplementary planning documents. CP066.02 - Ensure proposals for redevelopment of the RAF Uxbridge site are in accordance with the adopted RAF Uxbridge Supplementary Planning Document (SPD). CP066.03 - Officers will give good quality and timely pre-application advice for RAF Uxbridge to influence the submission of the planning application., CP066.04 - Prepare a draft SPD for the former NATS site at Porters Way, West Drayton. CP066.05 - Ensure the public are kept informed through the planning process for the RAF Uxbridge site.	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	CP066.01 - The pre-application discussions with regard to the RAF Uxbridge and NATS site will increase the likelihood that the submitted application complies with the adopted policies CP066.02 - The on-going pre-application discussions will increase the likelihood that the submitted application complies with the RAF Uxbridge SPD CP066.03 - On-going discussions and meetings are resolving relevant issues for this strategically important site. This involves the assistance of various service areas of the Council. CP066.04 - The SPD for the former NATS site, Porters Way, West Drayton, was adopted by Cabinet on 24th September. CP066.05 - Through the pre-application process the Council are assisting VSM(Contractor for project MoDEL) to keep the public informed. This has included a site visit for representatives of local residents, and VSM will carry out further consultation soon.	On Target
067	A prosperous borough	CP067 - Work with major local businesses to encourage investment in the borough which will help to bring more training, skills, and jobs into Hillingdon for local people to access	Fran Beasley	Helena Webster	CP067.1 Conduct fundamental review of Hillingdon Business Forum, CP067.2 Deliver European Regional Development Fund (ERDF) Programme to stimulate local business in Heathrow Supply Chain	24/07/2009 31/03/2010	On Target, On Target	CP067.1 Chief Executive keen to secure future of Business Forum by encouraging additional business 'buy in'. Package of benefits to business being prepared. Will include Corporate Responsibility support via Business Forum Manager. CP067.2 Contract has been signed off, programme to support businesses in place and already operational. Project initiation meeting has taken place. Meet the buyer events to be held on 17th and 18th November with objective to improve Hillingdon Business opportunities.	On Target
068	A borough where opportunities are open to all	CP068 - Freeze council tax for all Hillingdon residents for two years	Christopher Neale	Paul Whaymand	CP068.01 - Implement for 2009-10. Accommodate in 2009-10 budget., CP068.02 - Implement for 2010-11. Accommodate in 2010-11 budget.	30/03/2010 30/03/2011	On Target, On Target	CP068.01 - Residents who qualify for discount have received appropriate council tax bill for 2009-10, CP068.02 - Preparations are being made for 2010-11.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
069	A borough where opportunities are open to all	CP069 (PB&CE) Ensure the council and its partners respond to neighbourhood needs and improved service delivery for all residents	Fran Beasley	Ian Edwards	CP069.1 Assist ECP to conduct needs analysis prior to each Streets Ahead Week of Action (SAWA). CP069.2 Conduct post event evaluation of SAWA. CP069.3 Produce ward profiles.	31/03/2010 31/03/2010 30/09/2009	Completed, On Target, Completed	CP069.1 - In agreement with ECP the pre event consultation and needs assessment is wholly carried out by the Localities team and task is monitored by ECP CP069.2 - 2nd SAWA post event survey conducted last week September, analysis to be completed by end of November. CP069.3 - Task was completed at the end of August and all ward profiles are now on Council Website	On Target
070	A borough where opportunities are open to all	CP070 (PB&CE) Promote community cohesion across all of the borough's communities so that people feel that communities get on well	Fran Beasley	Ian Edwards	CP070.1 Work with Planning to ensure that a needs analysis by faith groups is undertaken to inform the Local Development Framework CP070.2 Identify the improvement required for Hillingdon's self assessment at level 3 for National Indicator 35 (Building resilience to violent extremism) and develop a plan to achieve that outcome by early 2010/11. CP070.3 Working with the Strategic Information manager to develop the data sets and information required by the Strong and Active Theme Group to ensure that it is able to secure its purpose,	30/03/2010 30/03/2010 31/03/2010	On Target, On Target, On Target	CP070.1 - New staff appointed within PCS and new lead on London Development Framework (LDF) now in post. Meeting held to scope issues for LDF and to secure partnership engagement. Agreement to include needs assessment of faith groups CP070.2 - Preventing Violent Extremism (PVE) action plan developed in partnership with a sub group from the Strong and Active theme group CP070.3 - Project remains on track. Strategic Information Officer has given presentation to Strong and Active Group. First draft of data sets has been prepared	On Target
071	A borough where opportunities are open to all	CP071 (Pol) / Continue the Leader's initiative to support older people	Fran Beasley	Kevin Byrne	CP071.1 Deliver burglar alarms project , CP071.2 Fund Age Concern to meet shortfall in helping hand scheme , CP071.3 Oversee administration of initiative, commissioning new projects (e.g. from community Associations) and secretariat for meetings. CP071.4 Support and monitor grant for dining centres	31/03/2010 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	Leader's Initiative (LI) is being delivered and on course to spend all budget this financial year. CP071.1 During Q2 148 alarms were installed and a total of 392 (38%) have been fitted in total. CP071.2 Supporting People contract has been extended until June 2010. To account for the change in circumstances, the Leaders Initiative will therefore amend the total award to £34,769 and pay a second instalment of £10,898 to complete the award. CP071.3 LI budget is monitored closely with a total of 9 bids from community associations being prepared for consideration at the next LI meeting on 20 October 2009. CP071.4 LI funding allocated in Q1 supported Northwood Live at Home to set up a lunch club in Northwood, which opened on 9th September. The club will provide fresh meals and an opportunity for older people to socialise and remain active.	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage

Ref No.	Key Objective	Task (Short Term Target)	Corporate Director	Lead Officer	Sub Key Actions	Target Dates	Key Actions Completed	Progress Comments	Task Completed /On Track
072	A borough where opportunities are open to all	CP072 (PB&CE) Support partner organisations to extend opportunities to engage in volunteering activities	Fran Beasley	Ian Edwards	CP072.1 Work with LSP Executive to ensure join between partner organisation's volunteering opportunities and HAVS volunteer database., CP072.2 Raise the profile of volunteering in the borough through publicity campaign including developing and hosting the Volunteering awards, CP072.3 Work with Hillingdon's Businesses through the Hillingdon Business Forum to maximise the volunteering opportunities as part of the corporate social responsibility offer, CP072.4 Support HAVS in the delivery of the LAA 2007 and LAA 2008 volunteering targets.	31/10/2009 31/03/2010 31/03/2010 31/03/2010	On Target, On Target, On Target, On Target	CP072.1 - Presentation given by HAVS to LSP and partners are now aware of HAVS volunteering website and its capabilities. Follow-up meeting held with HAVS and Brunel. Agreement to work together so that volunteering opportunities are better advised to students and also that Brunel identify additional opportunities for inclusion on HAVS website CP072.2 - Planning group set up and meeting regularly including HAVS, LBH, and Brunel. Pilot Volunteer Awards held in June 2009. Case studies of the nominees are being developed which will be a key part of the publicity campaign. CP072.3 - Volunteering projects being developed with Glaxo and British Airways CP072.4 Scoping of additional survey of Street Champions to be considered end Q3 as a supplement to the 2008 Place Survey and to give an update on progress before the 2010 Place Survey	On Target
073	A prosperous borough	CP073/ GP044 - Increase benefit take-up for those who are entitled through joint working with the Department for Work and Pensions	Jeff Maslen	Neil Stubbings	CP073.01 - Increase benefit take-up for 150 older people in the private sector	31/03/2010	On Target	CP073.01 - Target to achieve take up of benefits by 150 Older People is on track. Currently 106 Older People are in receipt of an additional benefit at the end of quarter 2. Target will be achieved by Q4.	On Target
074	A borough where opportunities are open to all	CP074 - Provide free swimming for older residents. All people aged 60 and over will be able to swim for free at Hillingdon Leisure Centres from April 2009. To launch the scheme, additional free swimming lessons will be available during 2009/10	Jean Palmer	Sue Drummond	CP074.01 - Provide free swimming activities for older residents, CP075.02 - Work in partnership with Age Concern to research, publicise and extend opportunities for older residents to participate.	31/03/2010 31/03/2010	On Target, On Target	CP074.01 - Free swimming continuing at Hillingdon Pools with lessons being extended to accommodate increased demand. CP074.02 - Advertisement in place to appoint new active ageing co-ordinator to develop activities jointly between LBH and Age Concern.	On Target
075	A borough where opportunities are open to all	CP075 - Deliver community based sport and physical activity projects in partnership with DASH, MIND and age concern to improve knowledge and range of activities for residents to maintain healthy, active lifestyles.	Jean Palmer	Sue Drummond	CP075.01 - Deliver community based sport and physical activity projects for people with special needs to improve knowledge and range of activities for residents to maintain healthy, active lifestyles., CP075.02 - 5 different sports activities are organised for people with special needs.	31/03/2010 31/03/2010	On Target, On Target	CP075.01 - Get Active, Stay Active programme continuing with improved take-up Advertised post for Active Ageing co-ordinator Sports Unlimited initiatives re-commenced in Sept 09 following summer break. StreetGames project in Hayes area underway CP075.02 - Disability Sports Club now in place at Queensmead Sports Centre	On Target

Green: Completed / On Target
Amber: Some Slippage
Red: Serious Slippage